



Kids in the Woods
Summer Day Camps
at
Reinstein Woods Nature Preserve

PARENT/GUARDIAN & CAMPER HANDBOOK
Summer 2026

Reinstein Woods Nature Preserve
93 Honorine Drive
Depew, NY 14043
(716) 683-5959

campdirector@reinsteinwoods.org

WELCOME TO THE “KIDS IN THE WOODS” SUMMER DAY CAMP!

We are excited to provide your child with a high-quality, enjoyable experience exploring nature this summer. To ensure a safe and fun camp experience for all, please read the following information carefully. If you have any questions, contact the camp director.

CONTACT INFORMATION

Camp Director:

Sarah Klos
Desk #: (716) 206-3892
campdirector@reinsteinwoods.org

Education Center Director:

Meaghan Boice-Green
Desk #: (716) 206-3884
Work Cell #: (518) 414-0244

Education Center: (716) 683-5959

Program Coordinator:

Kristen Rosenberg
Desk #: (716) 206-3886

REGISTRATION

When registering on CampDocs, you can add up to four authorized pick-up and drop-off individuals. **All authorized individuals need to be 18 years of age or older.** You can also add up to four emergency contacts. All emergency contacts need to be 18 years of age or older. Please be aware that if you are registering 2 campers, an individual who is listed in only 1 camper’s profile will only be allowed to pick up that camper even if they are the parent of both campers.

Physical forms signed by a doctor are not required for registration. **All camper profile information, including health information, is due 1 week before the start of your camper’s week.** Campers who arrive to the first day of camp with an incomplete profile may not be allowed to attend camp that day. **Refunds will not be given for days missed due to incomplete profiles.**

CANCELLATION AND REFUND POLICY

Friends of Reinstein will provide a full refund if a camp is cancelled by Friends of Reinstein.

- A full refund minus the \$50 processing fee will be given if a parent or guardian cancels at least 3 weeks before camp begins.
- A 50% refund will be given if a parent/guardian cancels 3-2 weeks before camp, minus a \$50 processing fee.
- There will be no refunds made for cancellations less than 2 weeks before camp.

There are no refunds for: arriving late, leaving early, absence for an entire session, early dismissal from camp due to homesickness, behavioral misconduct, medical reasons, or cancellations of camp days due to COVID-19 related issues or severe weather.

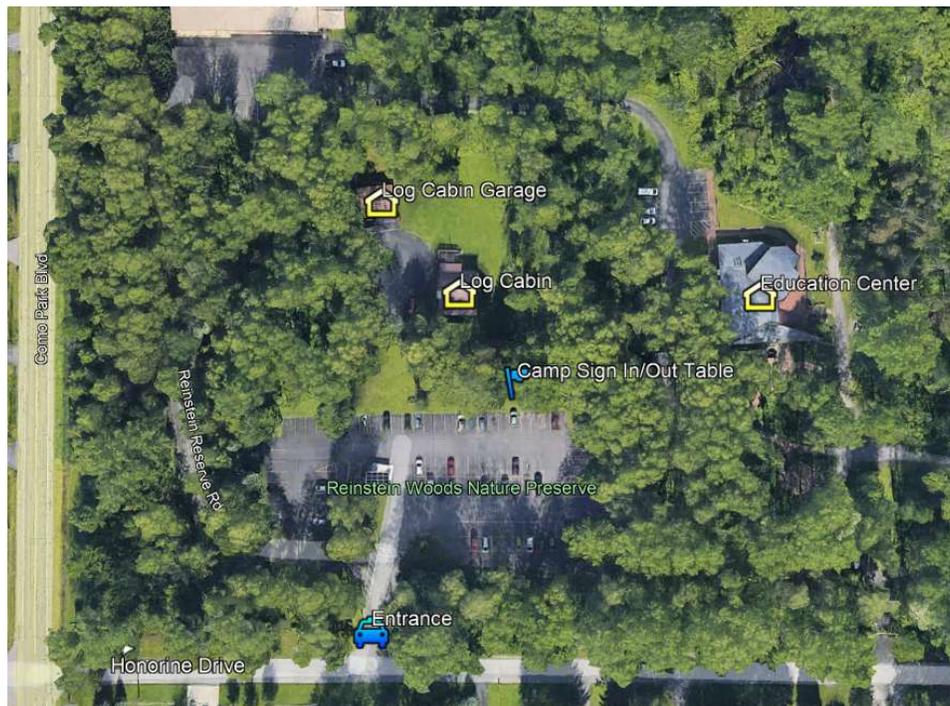
DROP-OFF/PICK UP

You must sign your child **in and out** of camp. Your child will only be released to the custody and supervision of parents/ guardians and those authorized on your child's information form. **Authorized individuals, including parents, must bring identification for pickup.**

In the event of a stormy day, camp will be moved inside the Education Center, including the drop-off and pick-up location. There will be signage in the main parking lot directing you. A decision will be made prior to the start of camp that day by the camp director, and you will be notified by email.

Camp	Drop Off Time	Pickup Time	Extended Care (*see extended care policy on page 4)
Little Sprouts (Grades K-1 st)	9:00 am	12:00 pm	8:00 am - 9:00 am 12:00 pm - 1:00 pm
Nature Explorers (Grades 2 nd -5 th)	9:00 am	3:00 pm	8:00 am - 9:00 am 3:00 pm - 4:00 pm
Wilderness Adventurers (Grades 6 th -8 th)	9:00 am	3:00 pm	8:00 am - 9:00 am 3:00 pm - 4:00 pm

DROP OFF/PICK UP MAP



LATE PICK-UP FEES

If you are **more than 15 minutes early for drop-off**, you will be charged \$8 for extended care for that morning.

If you are **more than 15 minutes late for pick-up**, you will be charged \$8 for extended care for that afternoon.

If you are **late to picking your child up after extended care**, (any time after 1pm or 4pm depending on the group) you will be charged \$8 for every 15 minutes you are late.

Please call (716) 683-5959 if you know that you may be late. A phone call does not waive the late fee. Please note that the Education Center will not be open before 9:00 a.m. or after 4:30 p.m.

If your child is not picked up, the camp director will attempt to reach other authorized pick-up/drop-off individuals. If the camp director is unable to contact the authorized pick-up/drop-off individuals, emergency contacts listed on your child's registration form will be called and your child will be released to them. If no one is reached by an hour after extended care ends, the camp director will notify The Child Protective Services Agency.

EXTENDED CARE POLICY

Extended care is \$8.00 for the AM hour, \$8.00 for the PM hour, or \$14 for **both** AM and PM hours.

You can find these in the "Add Ons" section in CampDocs.

You must register and pay for extended care in advance. Please note that extended care is not extra camp time, but a courtesy to our patrons' schedules. We offer care as follows:

<p><i>Little Sprouts:</i> 8am-9am AND/OR 12pm-1pm <i>Nature Explorers and Wilderness Adventurers:</i> 8am-9am AND/OR 3pm-4pm</p>
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If your schedule changes and you suddenly need extended care, you must give the camp at least **24-hour notice**. We will do our best to accommodate but cannot guarantee that extended care will be available in that situation.

WHAT TO WEAR

All camp activities will take place outside, so we recommend light-colored pants or shorts and lightweight, light-colored shirts. Light colors make it easier to see ticks on clothing.

Socks and sturdy sneakers or hiking boots are required (**no hiking sandals, flip-flops, crocs, or other open shoes**). Campers who do not arrive with proper footwear will need to be brought a change of shoes and may not be allowed to participate in some activities until footwear is changed.

For pond day, send your camper in the appropriate footwear as detailed above, and send them with additional footwear for pond exploration time, such as old sneakers, water shoes, or rubber boots. Crocs or other shoes with holes are **NOT** recommended. A change of clothes is highly recommended as well.

Hats are allowed. Rain gear is also a good idea if it is in the forecast for that day. Please apply sunscreen and bug spray to your child before bringing them to camp each day and include extra in their bag to re-apply.

WHAT TO BRING

Please provide your camper with a filled water bottle, snack, and a packed lunch. Food will not be provided by the camp. Please do not pack food that needs to be prepared (i.e., cooking, microwaving), refrigerated, or that requires silverware (if necessary, please pack your own). Simple foods – sandwiches, fruit, granola bars, etc. – are best.

Lunches will be stored in a cooler until lunchtime; please provide an ice pack for your child's lunch, or pack food that does not need to be refrigerated. Filled water jugs will be provided to refill water bottles.

NOTE: If your camper is enrolled in Little Sprouts, we do not have a lunch time for them, only a snack time. If your Little Sprouts camper is enrolled in extended care, please send them with a lunch.

Other items that may be brought to camp include: a small daypack with bug spray, sunscreen, binoculars, bug jars and nets, and cameras.

*If bug jars, nets, cameras, or other extra items brought become an issue during the camp day, campers will be instructed to leave the item in their bag. If it is a continuing issue, the item(s) will be confiscated and returned at pick up.

**Please leave cell phones, electronics, and all other valuables at home. Items that are not to be brought to camp also include knives, lighters, or weapons of any kind. Friends of Reinstein Woods is not responsible for any lost or broken items. If you need to contact your child at camp, please call (716)683-5959.

A NOTE ON SAFETY

The camp is staffed by well-qualified counselors who are trained to follow a safety plan. All camp staff are certified in CPR/First Aid/AED. You will be notified of any incident/treatment involving your child. While staff make reasonable efforts to minimize hazards, accidents may happen. By participating in the KITW Camp, campers and their parents/guardians assume these risks.

Staff are not certified to administer any medication, including EpiPens and inhalers. If your child needs either of these or any other medications, they must be able to self-administer. If you have any concerns, please contact the camp director.

For the safety and comfort of all campers, parents/guardians are not allowed to watch or join in with camp activities. If you are concerned about your camper, you can contact the front desk at (716) 683-5959 to get in contact with the camp director.

CONTACTING THE CAMP DIRECTOR

During the camp day from 8 am to 3:30 pm, the camp director is with the campers and not in the office. If you need to get in contact with the camp director during those hours, please call the front desk at (716) 683-5959. The front desk staff can radio the camp director to pass along a message, or in cases of an emergency, can radio the camp director to come to the building to speak with you directly. For all other non-urgent matters, please leave a voicemail or an email. All voicemails and emails will be addressed after 3:30 pm, as the director's main responsibility during the camp day is to stay with the campers and counselors.

HEALTH GUIDELINES

If your child is sick in any way, please call 716-683-5959 or email campdirector@reinsteinwoods.org and inform camp staff prior to start of camp that day.

Families should follow NYS Guidance regarding when to quarantine your child or require them to wear a mask following exposure to someone with COVID-19. If your camper has been exposed to COVID-19, please contact the camp director.

If you have any questions or want to learn more about the procedures we use to ensure healthy campers, please contact the camp director.

Unfortunately, ticks are present in the woods. Please check your child for ticks every day after being outside. For more information on ticks, visit:

<https://www.health.ny.gov/diseases/communicable/lyme/>

Camp Preparation Checklist

Before you come to camp each day:

Dress in:

- ✓ Light-colored pants/shorts & shirt
- ✓ Socks and sturdy sneakers/ hiking boots (**No open toes shoes or shoes with holes such as crocs or sandals**)
- ✓ Rain gear if there's rain in the forecast! (**We will be outside all day**)
- ✓ Hats and sunglasses are encouraged!

Put on:

- ✓ Sunscreen
- ✓ Bug spray- preferably with DEET or Picaridin (label may say KBR 3023)

Pack:

- ✓ Lunch (for full-day camp or little sprouts extended care) and a snack (all camps)
- ✓ Water bottle
- ✓ Small backpack
- ✓ Bug spray and sunscreen to re-apply
- ✓ Change of clothes and water shoes/rain boots (for pond day)
- ✓ Campers may bring cameras!

Leave at home:

- ✓ Cell phone
- ✓ Electronics
- ✓ Knives
- ✓ Any other valuables

Additional information such as camp itinerary info will be provided in the weeks leading up to your camper's session.

Please watch your email for more information!